



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item

## November 17, 2015

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### Afternoon Session 1:00 PM

#### Meeting Room AB

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|--|---|
| 1. Call To Order   | 5 |
| 2. Adoption Of Agenda  | 6 |
| 3. 2016 Legislative Priorities Discussion with State and Local Legislators: Senator Vogel, Delegate Minchew, Delegate LaRock | 7 |

#### Main Meeting Room

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|--|----|
| 4. Citizen's Comment Period  | 10 |
| 5. VDOT Update   | 11 |
| 6. Budget and Appropriation Adjustment to the Conservation Easement Fund   | 12 |
| 7. Approval of Minutes   |    |
| – October 20, 2015 Regular Meeting   | 15 |
| 8. Consent Agenda  |    |
| – Acceptance Abstract of Votes November 3, 2015 Election   | 38 |
| 9. Board of Supervisors Personnel Items  | 59 |
| A. Expiration of Term for appointments expiring through January 2016. <b>Action: The Personnel Committee recommends:</b> | 61 |

**Clarke County Fire and Rescue Association recommendations for appointment to the Fire and EMS Commission:**

- **Matthew Hoff to a term expiring August 31, 2016 [reappoint for a second term]**
- **Van Armacost, Jr. to a term expiring August 31, 2016 [first term replacing Jacob White] [The Clarke County Fire and Rescue Association also recommends this appointment be extended for an additional year and that the term for Association recommended appointees be staggered.]**

**Appoint Audrey Bates to the Northwestern Community Services Board for the unexpired term of Norma Slattery expiring December 31, 2017.**

**Reappoint Lucille Harris to the Northwestern Community Services Board for a three-year term expiring December 31, 2018.**

**Reappoint Walker Thomas to the Conservation Easement Authority for a three-year term expiring December 31, 2018.**

**Reappoint Peter Engel to the Conservation Easement Authority for a three-year term expiring December 31, 2018.**



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Reappoint Sheriff Anthony Roper to terms coterminous with the term of office:

- Fire and EMS Commission
- Northwestern Regional Jail Authority

Reappoint Jimmy Wyatt to the Northwestern Regional Jail Authority for a four-year term expiring December 31, 2019.

Reappoint Emily Rhodes to the Clarke County Parks and Recreation Advisory Board for a four-year term expiring December 31, 2019.

Reappoint Joe Myers to the Clarke County Sanitary Authority for a four-year term expiring January 5, 2020.

Notify Berryville Town Council of the willingness of Ronnie Huff to continue to serve on the Clarke County Parks and Recreation Advisory Board. Mr. Huff's term expires December 31, 2015.

Notify Berryville Town Council of the December 31, 2015 expiration of Christy Dunkle's current appointment to the Economic Development Advisory Committee and seek recommendation for appointment to a four-year term expiring December 31, 2019.

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| 10. Board of Supervisors Work Session Items   | 74 |
| A. Closed Session Pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body in the matter of transfer of public property. Action: Information only.  | 74 |
| B. Shenandoah Farms Sanitary District Update. Action: Information only.   | 75 |
| C. Real Estate Reassessment Update. Action: Information only.   | 75 |
| D. 2016 Board of Supervisors Goals and Priorities. Action: Information only.  | 78 |
| E. Conflict of Interest Update. Action: Information only.   | 75 |
| 11. Board of Supervisors Finance Items  | 81 |
| (1) Parks Item. <b>Action: The Finance Committee recommends adoption of the following resolution: "Be it resolved that the Parks Director, working with the County Administrator and Purchasing Director, be authorized to proceed with the construction and equipping of the Shelter as proposed, utilizing the \$86K currently appropriated for this purpose, and be it further resolved that when the Rotary Club meets its fund raising goal and presents its funds, that an action for further supplemental appropriation to the Shelter project be presented to the Board."</b> | 83 |
| (2) Sheriff Holiday Pay. Action: Information only.  | 81 |
| (3) FY2015 Fund Balance Designations. <b>Action: The Finance Committee recommends approval.</b>   | 90 |



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(4) Animal License and Business License modules. <b>Action: The Finance Committee recommends implementation of these modules.</b>		81
(1) Bills and Claims/Invoice History Report. <b>Action: Acceptance of report is recommended.</b>		91
(2) Standing Reports Action: Information only.		
- Reconciliation of Appropriations		98
- Expenditure Summary/YTD Budget Report		99
12. Joint Administrative Services Board Update		109
13. Government Projects Update		112
14. Miscellaneous		113
15. Summary Of Required Action		114
16. Board Member Committee Status Reports		115
17. Closed Session [as necessary]		116
18. Adjournment		117
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Reports in October Packet:		
1. Building Department		119
2. Commissioner of the Revenue		129
3. Fire & EMS		136
4. FISH Newsletter Fall 2015		137
5. Handley Regional Library September Newsletter		141
6. Virginia Cooperative Extension October Newsletter and Reports		145
Information Only: Letter of Appreciation to John Ulbrich Re Eagle Scout Project		166